

Technology Work Order

Please fill out this form if you need assistance with technology. Submit the form to Kelli Tarvyd's box. I am available for calls during 6th period and will take care of work orders at that time.

Teacher Name:

Room:

Circle computer platform: PC Macintosh

I need assistance with (please check appropriate box):

☐

Computer

☐

Software

☐

Printer

☐

Technology integration

☐

Large screen monitor

☐

Other:

Please explain and include error message (if applicable) Use back of paper if necessary.

Action taken:	Date completed	Referred to District IT	Date Referred

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